



BROCKWAY TOWNSHIP
7645 Sayles Road
Brockway, MI 48097
Phone (810) 387-3375 Fax (810) 387-4571
Email: brockway@greatlakes.net



**BROCKWAY TOWNSHIP
BOARD MEETING MINUTES – APPROVED 1/20/26**

Date: December 9, 2025
Time: 7:05 pm
Place: Township Hall
Pledge of Allegiance led by: Bill McMurtrie

Present: Bill McMurtrie, Connie True, Terry Wright, Tim Stasik, Cheryl Wadsworth

Absent: none
Staff Present: none

AGENDA

Motion: Terry Second: Bill Motion Carried: yes
Additions to agenda from the board: none

MINUTES

Corrections: General fund amount for October to be listed as \$1661.66. Could not provide an update for the Fire Dept and Parks and Rec accounts, as Quickbooks rolled the paid bills to the month they were paid in.

Motion to approve minutes if corrected: Terry
Second: Tim Motion Carried: yes

FINANCE

- Vote on terminating Blue Water Mini Storage – Motion by Connie, second by Bill. All in favor – motion carried
- CD – Renew for 6 months. Motion by Connie, second by Bill. All in favor – motion carried
- Petty cash – Currently the office has \$500 on hand, motion to change to \$300 for Park, and \$300 for office. Credit cards on hand for emergencies, by Cheryl, second by Connie. All in favor – motion carried
- Post-Audit the water bill for the Fire Department payable to the City of Yale – Motion by Bill, second by Tim, All in favor – Motion carried
- BS&A – Financial program- Informational – We are looking into a government approved financial software. Quickbooks is not approved. Several other companies offer approved software if BS&A is not within our budget.
- Reimbursement for training – Trustee, Clerk and Treasurer – Just and update on total costs - Cheryl for \$150, Tim for \$75 and Terry for \$75. Expense was approved at a prior meeting.



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- King and King
 - Agreed to do W2 and 1099 at a cost of around \$1500
 - Approve 2026 required audit in the Spring around \$6300
 - Motion to approve both the \$1500 form processing fees and the audit costs to King and King in 2026. Motion by Terry, second by Tim. All in favor – Motion carried

BILLS

Motion to pay:

Township bills in the amount of: \$17,869.05 - Bill, second by Terry

Fire Department bills in the amount of: \$7,744.38 – Terry, second by Bill

Parks and Rec bills in the amount of: \$1,110.00 – Bill, second by Connie

Motion Carried: yes

1. **GUEST SPEAKERS** - none
2. **CITIZENS TO ADDRESS THE BOARD** 2 citizens commented
3. **PARK AND RECREATION DEPARTMENT** Ameriscapes will be re-mulching the park playground in the Spring.
4. **BUILDING DEPARTMENT & ENFORCEMENT**
 - Waiting to pay Salski Construction their final payment until all inspections are completed by the architect.
 - IPMC – International building codes- should we adopt some ordinances or all? Terry motioned to table the vote until the Planning Commission and Jim, our building inspector can look through the regulations and make suggestions. Second by Cheryl. All in favor – Motion carried. Bill suggested having a blight workshop in 2026 as well.
5. **PLANNING COMMISSION**
 - Tim Stasik is now the liason board member for the Planning Commission.
 - We have additional positions available on the commission and will post the openings publicly.
 - Reimbursement for postage \$142.95 for mailing the Master Plan to Cheryl from Petty Cash. Motion by Terry, second by Connie, All in favor – Motion carried
6. **ASSESSMENT**
 - Correction to Board of Reviews date and time – December 10 at 3pm
7. **FIRE DEPARTMENT**



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- Ice Rescue, Search and Rescue trainings will be held in 2026
- Radios sent out for encryption
- Water Heater – Motion by Bill, second by Tim to replace at a cost of \$14,135 from Carter Mechanical. Will include 2 tankless water heaters and a water softener.
- Tires – Motion by Cheryl to approve new tires for 2 of the vehicles up to \$3500 pending Discount Tire gives us a formal quote. Second by Connie, All in favor – Motion carried. Chief will also look into a flight discount program.
- Payroll – is being changed to monthly for all employees

8. **ROADS AND DRAINS**

- Local Road Funding Assistance Program – \$50,000 of work is slated for 2026 and the County will split the amount with the Township at \$25,000 each.
- Local Road Preservation Program – Informational, we will be receiving funds towards limestone gravel in 2026.
- Drain Commission Invoice - \$6,729.74 – Motion by Terry, second by Bill. All in favor – Motion carried
- Arendt Rd to Mason Rd - \$300,000 in maintenance drain work will be done over the next 3 years on Mill Creek.

9. **OLD BUSINESS**

- Building locks have been replaced at a cost of \$341
- Parking lot lights – Were not reconnected, flag light does not work either.
 - Ask for bids to correct parking lot light wiring (even if it requires trenching) and a new solution for the flag pole light – Motion by Cheryl, second by Terry. All in favor – Motion carried
- Building addition floors – They are not sealed. We will be asking Salski and the Architect who is responsible for sealing the floors.

10. **NEW BUSINESS**

- Attorney – Motion by Cheryl to reverse a previous vote, and to allow any of the 5 board members to contact the Township Attorney, second by Bill. All in favor – Motion carried
- VC3 vs Centaris, Metro Wireless vs Comcast and RSI – Motion by Terry to get bids for email consolidation, cabling, phone, internet and camera services, AND to allow our attorney to review our Metro Wireless contact - Second by Connie. All in favor – Motioned carried
- Motion by Bill, second by Cheryl to allow Yale Public School District to use the Township Hall as an emergency evacuation location. Knox Box to be installed at the district's expense.



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ADJOURNMENT

Time: 9:33pm Motion: Bill All in favor

Cheryl Wadsworth, Clerk

Bill McMurtrie, Supervisor

APPROVED